

McKEAN & PARK LAWYERS
405 Little Bourke Street
Melbourne Australia
Postal Address –
GPO Box 38A
Melbourne Vic 3001



Tel (03) 9670 8822
ross.blair@mckeanpark.com.au
Fax (03) 9602 5037
DX 400 Melbourne
Ref Mr R Blair:JVB

Standard Variation to Club Rules / Bylaws for Incorporated Rotary Club

1. VARIABLE NUMBER OF DIRECTORS

Some clubs prefer a system where the number of directors (other than office bearers) can be varied from year to year.

To adopt this option:

- (a) Go to Article 9A Section 1 of your club's pre 2007 Rules. This will show you the current number of non-office bearer directors.
- (b) Tell us (in writing or by email) what future maximum and minimum number of non-office bearer directors your club wishes to adopt.
- (c) Add \$55.00 (\$50.00 plus GST) to the payment which you remit to us.
- (d) We will make all the necessary alterations in the Rules and Bylaws we prepare for your club.

2. DELAYING THE ELECTION OF OFFICE BEARERS/DIRECTORS

Some clubs like to delay the election of office bearers and directors. Within reason this can be achieved lawfully in accordance with the laws of your State/Territory and in accordance with the requirements of RI.

To legally delay elections:

- (a) Tell us (in writing or by email) what your club wants to do.
- (b) Add \$55.00 (\$50.00 plus GST) to the payment which you remit to us.
- (c) We will supply you with written advice explaining how you may lawfully and in the spirit of Rotary achieve the above result.

3. DOUBLING UP ON OFFICES

Some clubs are hard pressed to find enough members to fill all the office bearer positions on the Board so they "double up" some offices.

To adopt this option:

- (a) Go to Article 9A Sections 1 and 2 of your clubs pre 2007 Rules to check on which offices your club requires to be filled.
- (b) Tell us (in writing or by email) which offices your club wants to double up on.
- (c) Add \$55.00 (\$50.00 plus GST) to the payment which you remit to us.
- (d) We will make all the necessary alterations the same as in 1.4 in the Rules and Bylaws we prepare for your club.

4. ADVICE AS TO YOUR RULES AND BYLAWS

Some clubs ask for special advice in respect of some Articles of the Rules or the Bylaws that we forward for adoption.

This is frequently because a member, concerned with an amendment that RI has provided or a former Article that has been deleted, asks for further information of a legal nature.

To obtain our independent written advice:

- (a) Write to us or email us setting out, as briefly as possible, what the issue is and why it causes concern.
- (b) Add \$55.00 (\$50.00 plus GST) to the payment which you remit to us.
- (c) We will supply you with written advice explaining the matters surrounding the issue and giving you the independent advice that you require.

5. TRADITIONAL / CLUB LEADERSHIP PLAN BYLAWS

Some clubs still use the traditional standing committees but may decide to switch to CLP standing committees. This optional form of bylaws provides both formats with the option to switch to CLP without new bylaws.

To adopt this Option

- (a) Let us know you want this format.
- (b) Add \$55.00 (\$50.00 plus GST) to the payment which you remit to us.